

EN

Job title: Assistant Accounting - Credit Control

Job description: As an assistant in the Credit Control Department you communicate via telephone and mail with our clients who have missed their payment obligations. You check incoming payments and you are responsible to clear possible discrepancies. In collaboration with our credit insurer you conduct credit ratings in order to avoid payment defaults from the beginning. Furthermore, you are responsible for the maintenance of our client's master data.

Your strengths and qualifications:

YOUR STRENGTHS

- You are an open-minded and communicative person.
- You work accurately and reliably.
- You are flexible and you like to work self-directed and independently.
- You like to be part of a young, dynamic, multicultural team.

YOUR QUALIFICATIONS

- You are fluent in German and English.
- You are skilled in computer literacy.
- You have a very good economical understanding, ideally you have a completed school diploma or university degree with a background in economics or business.
- Ideally you have already gained work experience in the field of accounting/credit control.

Our offer:

We offer an attractive salary, extended practice-oriented training in an international field that lasts several months, and an informal, multi national atmosphere to work in.

For the position as an Account - Credit Control Assistant in full-time we offer a minimum gross salary of € 1.543,39 per month. Overpayment is possible depending on qualifications and work experience.

All this sounds like an exciting challenge for you? Then send us your CV [online](#) or via email to jobs@transped.at!

We are looking forward to receiving your application!

P.S.: Did you know that we are one of Austria's Top Employers 2018?

Contact person:

Transped Europe GmbH Gewerbepark 16300 Wörgl Austria **tel** +43 5332 210-321 **mail** jobs@transped.at

Apply online now:

<https://www.transped.at/job/78>